To:

From:

Re: GS1 Foundations for Healthcare Online Certificate Course

Hi {insert supervisor’s name},

I would like to ask for approval to sign up for the **GS1 Foundations for Healthcare Online Certificate Course** to become a subject matter expert in the fundamentals of unique product and location identification, package measurement rules, and the GTIN Management Standard.

This online course eliminates scheduling challenges and travel expenses associated with full-day classroom events that cover similar topics.

The **GS1 Foundations for Healthcare Online Certificate Course** focuses on:

* How to use our company’s GS1 Company Prefix to create GS1 identifiers for healthcare products and locations
* GTIN® (Global Trade Item Number®) and barcode usage for healthcare
* Track and trace processes

With this knowledge, I will be able to incorporate what I have learned into our business processes to help ensure proper item set-up and effective use of barcodes and data sharing with our trading partners.

Here are some specific topics covered in the online training modules I’ll get to learn and bring the knowledge back to {insert company name}:

* How to lower product returns and rejections resulting from inaccurate product data
* How to reduce scanning for linear and 2D barcodes that could result in unusable product
* How to correctly apply GTINs to packaging levels for pharmaceutical and medical device products

The cost of the course is $450 and once I enroll I will have unlimited access to the course materials for a period of one year. Upon completion of the course modules, I can better support our internal teams to improve efficiencies and help fully leverage our investments in GS1 Standards. Thank you for considering this request. I look forward to your reply.

Regards,

{insert your signature}