To:

From:

Re: GS1 Standards for U.S. FDA UDI Certificate Course

Hi {insert supervisor’s name},

I would like to ask for approval to sign up for the **GS1 Standards for U.S. FDA UDI Certificate Course** to gain valuable knowledge about how to use GS1 Standards for U.S. FDA UDI requirements.

This online course provides a firm foundation of GS1 Standards and the role those standards can play in meeting certain requirements of the U.S. FDA UDI Rule.\* It includes 6 specific modules.

* Modules 1 thru 5 are designed to ensure that you have a solid foundation of the basics of the GS1 System of Standards.
* Module 6 then builds on the foundation that has been established to dive deeper into the use of the standards specifically within the context of the US FDA UDI Rule.

It will help me learn:

* The GS1 Standards that can be used to implement U.S. FDA UDI requirements.
* How to create properly formatted GS1 Global Trade Item Numbers (GTINs) for use as Device Identifiers (DIs).
* The common barcodes that can be used for medical devices and when to consider one barcode over another.
* How to use GS1 Application Identifiers (AIs) for Production Identifiers (PIs).

The cost of the course is ${insert price}. Upon course completion, I can better support our internal teams to improve business process efficiencies and help to fully leverage our investments in GS1 Standards.

Thank you for considering this request. I look forward to your reply.

Regards,

{insert your signature}